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## BOARD OF LICENSE COMMISSIONERS FOR ANNE ARUNDEL COUNTY

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### INTEROFFICE MEMORANDUM

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**TO:** TO ALL LIQUOR BOARD ESTABLISHMENTS

**FROM:** THE BOARD OF LICENSE COMMISSIONERS

**SUBJECT:** GOVERNORS STATE OF EMERGENCY

**DATE:** MARCH 17, 2020

EFFECTIVE IMMEDIATELY - the Liquor Board office is CLOSED until further notice.  
Out of abundance of caution, this step is being taken to protect our staff, as well as our customers.

RENEWAL APPLICATIONS SHOULD BE MAILED TO OUR OFFICE:

Anne Arundel County Liquor Board  
2660 Riva Road, Suite 360  
Annapolis, MD 21401

If you have concerns about our office receiving the renewal, we suggest you send it "Certified Mail".  
As a reminder, please READ the instructions. Answer the questions under your signatures, ensure that your signatures are notarized, and if you own or lease your property, please be sure to read the back/lower portion of your renewal application.

We will be following the Governors State of Emergency policies. Please consult the State of Maryland website for specifics.

After consideration of the State ban announced March 16, 2020, against bars, and the ban against sales by restaurants except for carry-out, and upon advice of Counsel to the Board, the Board concludes at this time that Licensees issued Class D Tavern Licenses and Class B Restaurant Licenses may continue to sell alcoholic beverages for consumption off- premises.

The State guidance for permitted carry-out does not provide guidance as to whether patrons are allowed to order inside the premises or be restricted to call-in orders which are picked up outside the premises in order to prevent crowding of people. The Board suggests that all Licensees limit the number of all people (employees and patrons) in the premises to not more than 10 at any given time (which is the Federal

Guideline), and if at all possible, only allow outside pickups. You now are required to review the Board web site EVERY DAY for additional directives.

Until such time that the State advises that the 49% sales limit for Class B Restaurants is lifted or modified, it remains in effect. This is a State requirement which can be modified only by the State.

The Board will inquire with the Comptroller's Office and the Office of the Attorney General as to the applicability of the 49% limitation for Class B Restaurants. Until the Board receives such clarification, Class B Licensees are advised that the 49% limit of gross sales for alcoholic beverages remains intact, because this requirement only can be changed by the State.